

IFTA AUDIT COMMITTEE TELECONFERENCE MINTUES
November 9, 2016

Jurisdiction Representatives:

Dave Nicholson, Chair, OK
Jeff Hood, Ex-Officio, IN
Bob Gattinella, RI
Jimmy Tompkins, AL
Lynden Landholm, KS
Beth Duda, AZ

Helen Varcoe, Vice Chair, MT
Kelly Heaton, AR
Stacey Hammock, WY
Joel Foreman, NE
Kristie Zanis, NH
Marsha Douglas Roy, QC

Board Liaisons:

Steve Nutter, VA
Joy Prenger, MO

IFTA Inc., Advisors:

Debbie Meise
Tammy Trinker

Roll Call: Helen was absent.

Approval of October 2016 meeting minutes; Beth motioned and Kelly second to accept minutes as is; motion carried; minutes pass.

Ballot 4

The comment period has ended. Twenty-seven jurisdictions supported the ballot. The ballot will now move to a final vote. Helen asked everyone to encourage their commissioners to vote.

BPG

Dave hasn't seen all the feedback yet. This will hopefully be finalized in the next couple of months.

Planning Committee

The draft agenda has been updated based on the comments from last month's call. The committee has continued ranking the scenarios and fit them into the appropriate breakout sections. Final logistics, rooms and times are being finalized. The draft agenda and pre-registration information have been posted to the IFTA website.

The names of the volunteers are being paired for the breakouts. Presenters will be announced on the next call and scenarios will be given out as well.

There will be a GPS vehicle demonstration at the same time as the "A Day in the Life of a Trucker" presentation. Everyone will split into two groups for these two presentations.

4th Quarter Board Meeting

During the committee chair presentations, the Board was asked to discuss the possibility of giving an award during the Audit Workshop honoring Don Stroncheck from ProMiles. Dave has not heard back from the Board regarding their decision.

Lonette would like to know the parameters the AC would like for this award. Overall, the Board was favorable and in support of this award.

Industry Averages

A survey went out to the IFTA community. The results are being compiled and the Board will need to decide the AC's role on this project. The attorney section should probably review this document and give their feedback to the AC. Dave would like this to be part of the BPG.

Attorney Steering Committee Conference

Dave and Beth gave a presentation at this conference. The attendance was around 14 attorneys. Dave explained they struggle with getting people to participate in this committee.

ARWG

Stacey explained she and Dave missed the last conference call. But, the committee is still working on survey questions. She asked which jurisdictions on the call have exemptions for off-road. The following jurisdictions have no exemption for off-road distance: RI, AR, NE, OK, KS, IN and AL. WY has an exemption for distance but it is not on the website. MO gives a percentage back on off-road but they have to go through their Revenue Department. AZ and NH require a refund claim. QC also has **no distance** exemptions but Marsha wasn't sure if it was on the website or not.

Workshop

Tammy explained the Board has approved AC members travel expenses for the workshop. This includes airfare, hotel, registration fees, luggage fees and cab or shuttle fees. Travel is booked through CB travel and receipts are required for any luggage or transportation fee reimbursements. If someone prefers to drive, IFTA, Inc. will pay the lesser of the two between mileage and airfare. IFTA, Inc. provides a travel voucher for everyone to fill out after the workshop.

Tammy will send out a travel memo to all committee members next week. She will take care of the hotel reservations for everyone. She will also e-mail everyone the confirmation numbers when she gets them. The arrival date is February 27, 2017 and the departure date is March 3, 2017. IFTA, Inc. will work with people mostly on the east coast that may have issues traveling back on Friday, March 3rd after our committee meeting. Everyone will still need to provide their credit card at check-in for incidentals but the room charge will go on the IFTA, Inc. card.

Marsha asked what we can do to prepare for our role in the presentations. Dave explained that once the planning committee gets the scenarios out to the presenters, they will have a couple months to prepare. Chester, Renee and Helen have done a great job keeping everything on track. The attendees will also get the scenarios. The presenters will mainly get the conversation going and let the attendees take it from there. Stacey explained that no presenter is alone; there is usually a team of four, so if you don't know a specific answer someone else could answer it.

Ballot 3 changes will also be discussed at the workshop. Dave is working on a spreadsheet to point out the specific changes; old vs new.

New Business

Audit committee members will be changing in February. Stacey rolls off and Dave will become Ex-Officio after the workshop. Everyone needs to think about nominating someone for Chair and Vice Chair. This will be discussed at the committee meeting after the workshop.

Bob motioned to adjourn the meeting; Jimmy second; motion carried; meeting adjourned.